



### **Regular Meeting Minutes**

Wednesday, May 18, 2022, 11:30 a.m.

Gillette College Tech Center, Pronghorn Board Room

#### **Trustees Present**

Robert Palmer, Chair

Olin Oedekoven, Vice Chair

Alison Gee, Treasurer

Tracy Wasserburger, Secretary

Josh McGrath

Nello Williams

Frank Stevens

#### **Administration Present**

Janell Oberlander, Interim President

Anne Larsen, Vice President of Administration, Chief Financial Officer

Heidi Gross, Executive Director of the Gillette College Foundation

#### **Others Present**

Dave Horning, Legal Counsel

Renee Collins, Staff

Cassia Cattrall, Reporter, Gillette News Record

Kelly Derryberry, Faculty

#### **Recorder**

Elly Henning

#### **Call to Order Regular Meeting of the Gillette Community College District Board of Trustees**

Chair Palmer called the Regular Meeting to order at 11:30 a.m. There was a quorum. Vice Chair Oedekoven led the pledge.

a. Additions/Deletions to Agenda

b. Approval of Consent Agenda

Chair Palmer requested a motion to approve the Agenda. Vice-Chair Oedekoven moved, and Trustee McGrath seconded. The motion carried.

Chair Palmer requested a motion to approve the Consent Agenda. Trustee Williams moved, Secretary Wasserburger seconded. The motion carried.

#### **For the Good of the District**

**RoboGirls** – Raised \$8,400 for the 7 teams to go to World Competition. RoboGirls got highest average score for elementary teams. The 6<sup>th</sup> graders enjoyed their competition in Dallas and they're even more prepared for next year now.

#### **Board Celebrations**



Trustee Williams' granddaughter Emily graduated from UW and his granddaughter Mychal from MSU Billings. Trustee Gee commended the Gillette College graduation last Friday. Senator Wasserburger had a very successful surgery. Dr. Oberlander also had her doctoral graduation ceremony.

### **Community Announcements**

The new hospital CEO, Matt Shahan, started. Students are done for the spring semester and summer session will start soon.

### **Organizational Reports**

#### **1. Interim President's Report – Janell Oberlander**

Interim President Oberlander shared the following updates:

- a. Commencement as a new district was a huge success and celebration.
- b. 5 rodeo athletes are headed to CNFR. Women finished second.
- c. Department of Education meeting is in the planning stages.
- d. Dave Horning is moving along on the trademark update for the new branding.
- e. NJCAA does not see a problem with the district re-entering. They will likely approve at their June meeting.
- f. Staffing update: GEAR UP director has moved to the County. Financial Aid position will be filled in Sheridan. We will need to bring on a financial aid director in early 2023.
- g. Onboarding new VPASA this summer. He will start June 1 or 2. Title IX training decision will be forthcoming. Preparing to bring on HR professional on Monday. Change management consultant has been hired and we will work with her on leadership training this summer for the executive leadership team and then during in-service. Executive team retreats will also be planned this summer to get focus and priorities set.
- h. Town Hall on May 4 went very well.

#### **2. Gillette College Foundation Report – Heidi Gross**

- a. Fiscal year closes out June 30 and audit process will start in July. WyoGives is July 13, a statewide day of giving. Golf tournament is Aug. 12.

#### **3. Gillette College Advisory Board Update – Dr. Oberlander**

Dr. Oberlander shared that Chair Worthen was pleased with the findings and turn out from the Town Hall on May 4. The board is still looking to fill on last position.

### **Old Business**

Ferrilli Technology Transition Contract – Dr. Oberlander

1. There were enough changes to the contract since the last approval that Trustees should vote again after reviewing it. Between VP Larsen, myself and counsel we are comfortable with the contract. The contract changes put things in a more tangible and concrete wording to protect the District interests. From the IT perspective from Renee Collins, Ferrilli is the best to augment what we already have on campus and they're ready to get started. The end result goals: by next July we need to be able to start registering students in a secure system. We need a website and an intranet for faculty and staff. In subsequent years we need to figure out software replacement plans and technology needs in the classroom. By the end of the contract terms the college needs to be ready to handle all the IT needs in house. Chair



Palmer requested a motion to approve the Ferrilli Technology Transition Contract. Secretary Wasserburger moved, Trustee McGrath seconded. Motion carries.

2. **Second reading of policy series 5000 and 6000 – Dr. Oberlander**  
A few changes are highlighted in 5000. No changes in 6000.  
Trustee Gee moved to approve the second and final reading of Board Policy Series 5000 and 6000. It was seconded by Trustee Williams. Motion carried.
  
3. **GCCD Branding – Dr. Oberlander**  
This is a contract extension with Megan Baumeister of TiltShift to extend her work with us. Trustee Gee asked at what level or dollar amount does the Board need to approve or not approve contracts that could be handled on a staff level. Dr. Oberlander said that is certainly a procedure that needs to be worked out and will be forthcoming. In the meantime, the board will approve these contracts for auditing purposes.  
A motion was moved by Trustee Gee and seconded by Vice Chair Oedekoven to approve a contract with TiltShift for marketing services, not to exceed \$3,000 per month, as proposed. Motion carried.

## **New Business**

### **First reading policy 4000.10 – Dr. Oberlander**

This outlines faculty and staff transfer of vacation and sick leave, specific to NWCCD current employees transferring to GCCD. This has been reviewed by the Employers Council.

Chair Palmer requested a motion to approve the first reading of board policy 4000.10. Vice-Chair Oedekoven moved, it was seconded by Trustee Williams. Motion carries.

## **Committee Reports**

### **1. Negotiation Committee report – Chair Palmer**

We continue to negotiate. GCCD has approved Exhibit C. Currently working on Exhibit B, buildings, and E, finances.

### **2. Accreditation – Vice Chair Oedekoven**

Dr. Spriggs will be the accreditation liaison when he arrives.

### **3. Wyoming Community College Commission – Dr. Oberlander**

- a. Next meeting June 9, 10 – Sheridan

<https://communitycolleges.wy.edu/about-us/commission-meetings/>

### **4. Wyoming Association of Community College Trustees, May 31, June 1 in Casper – Chair Palmer**

## **Public Comments – None**

## **Upcoming Events/Activities**



June 17, 18 – Donkey Creek Festival at the College

July 13 - WyoGives Block Party at the College

Aug 12 – Foundation Golf Tournament

Oct. 6-7 WACT/WCCC meetings – Gillette

Chair Palmer adjourned the meeting at 12:50 p.m.

Submitted by:

A handwritten signature in blue ink that reads "Tracy Wasserburger".

Tracy Wasserburger  
GCCD Board of Trustees, Secretary

A handwritten signature in black ink that reads "Robert Palmer".

Robert Palmer  
GCCD Board of Trustees, Chair