Regular Meeting Minutes
Wednesday, May 18, 2022, 11:30 a.m.
Gillette College Tech Center, Pronghorn Board Room

Trustees Present
Robert Palmer, Chair
Olin Oedekoven, Vice Chair
Alison Gee, Treasurer
Tracy Wasserburger, Secretary
Josh McGrath
Nello Williams
Frank Stevens

Administration Present
Janell Oberlander, Interim President
Anne Larsen, Vice President of Administration, Chief Financial Officer
Heidi Gross, Executive Director of the Gillette College Foundation

Others Present
Dave Horning, Legal Counsel
Renee Collins, Staff
Cassia Cattrall, Reporter, Gillette News Record
Kelly Derryberry, Faculty

Recorder
Elly Henning

Call to Order Regular Meeting of the Gillette Community College District Board of Trustees
Chair Palmer called the Regular Meeting to order at 11:30 a.m. There was a quorum. Vice Chair Oedekoven led the pledge.

   a. Additions/Deletions to Agenda
   b. Approval of Consent Agenda
      Chair Palmer requested a motion to approve the Agenda. Vice-Chair Oedekoven moved, and Trustee McGrath seconded. The motion carried.

      Chair Palmer requested a motion to approve the Consent Agenda. Trustee Williams moved, Secretary Wasserburger seconded. The motion carried.

For the Good of the District
   RoboGirls – Raised $8,400 for the 7 teams to go to World Competition. RoboGirls got highest average score for elementary teams. The 6th graders enjoyed their competition in Dallas and they’re even more prepared for next year now.

Board Celebrations
Trustee Williams' granddaughter Emily graduated from UW and his granddaughter Mychal from MSU Billings. Trustee Gee commended the Gillette College graduation last Friday. Senator Wasserburger had a very successful surgery. Dr. Oberlander also had her doctoral graduation ceremony.

Community Announcements
The new hospital CEO, Matt Shahan, started. Students are done for the spring semester and summer session will start soon.

Organizational Reports

1. Interim President's Report – Janell Oberlander
   Interim President Oberlander shared the following updates:
   a. Commencement as a new district was a huge success and celebration.
   b. 5 rodeo athletes are headed to CNFR. Women finished second.
   c. Department of Education meeting is in the planning stages.
   d. Dave Horning is moving along on the trademark update for the new branding.
   e. NJCAA does not see a problem with the district re-entering. They will likely approve at their June meeting.
   f. Staffing update: GEAR UP director has moved to the County. Financial Aid position will be filled in Sheridan. We will need to bring on a financial aid director in early 2023.
   g. Onboarding new VP ASA this summer. He will start June 1 or 2. Title IX training decision will be forthcoming. Preparing to bring on HR professional on Monday. Change management consultant has been hired and we will work with her on leadership training this summer for the executive leadership team and then during in-service. Executive team retreats will also be planned this summer to get focus and priorities set.
   h. Town Hall on May 4 went very well.

2. Gillette College Foundation Report – Heidi Gross
   a. Fiscal year closes out June 30 and audit process will start in July. WyoGives is July 13, a statewide day of giving. Golf tournament is Aug. 12.

3. Gillette College Advisory Board Update – Dr. Oberlander
   Dr. Oberlander shared that Chair Worthen was pleased with the findings and turn out from the Town Hall on May 4. The board is still looking to fill on last position.

Old Business
Ferrill Technology Transition Contract – Dr. Oberlander
1. There were enough changes to the contract since the last approval that Trustees should vote again after reviewing it. Between VP Larsen, myself and counsel we are comfortable with the contract. The contract changes put things in a more tangible and concrete wording to protect the District interests. From the IT perspective from Renee Collins, Ferrilli is the best to augment what we already have on campus and they're ready to get started. The end result goals: by next July we need to be able to start registering students in a secure system. We need a website and an intranet for faculty and staff. In subsequent years we need to figure out software replacement plans and technology needs in the classroom. By the end of the contract terms the college needs to be ready to handle all the IT needs in house. Chair
Palmer requested a motion to approve the Ferrilli Technology Transition Contract. Secretary Wasserburger moved, Trustee McGrath seconded. Motion carries.

2. Second reading of policy series 5000 and 6000 – Dr. Oberlander
   A few changes are highlighted in 5000. No changes in 6000.
   Trustee Gee moved to approve the second and final reading of Board Policy Series 5000 and 6000. It was seconded by Trustee Williams. Motion carried.

3. GCCD Branding – Dr. Oberlander
   This is a contract extension with Megan Baumeister of TiltShift to extend her work with us. Trustee Gee asked at what level or dollar amount does the Board need to approve or not approve contracts that could be handled on a staff level. Dr. Oberlander said that is certainly a procedure that needs to be worked out and will be forthcoming. In the meantime, the board will approve these contracts for auditing purposes.
   A motion was moved by Trustee Gee and seconded by Vice Chair Oedekoven to approve a contract with TiltShift for marketing services, not to exceed $3,000 per month, as proposed. Motion carried.

New Business

First reading policy 4000.10 – Dr. Oberlander
This outlines faculty and staff transfer of vacation and sick leave, specific to NWCCD current employees transferring to GCCD. This has been reviewed by the Employers Council.

Chair Palmer requested a motion to approve the first reading of board policy 4000.10. Vice-Chair Oedekoven moved, it was seconded by Trustee Williams. Motion carries.

Committee Reports

1. Negotiation Committee report – Chair Palmer
   We continue to negotiate. GCCD has approved Exhibit C. Currently working on Exhibit B, buildings, and E, finances.

2. Accreditation – Vice Chair Oedekoven
   Dr. Spriggs will be the accreditation liaison when he arrives.

3. Wyoming Community College Commission – Dr. Oberlander
   a. Next meeting June 9, 10 – Sheridan
      https://communitycolleges.wy.edu/about-us/commission-meetings/

4. Wyoming Association of Community College Trustees, May 31, June 1 in Casper – Chair Palmer

Public Comments – None

Upcoming Events/Activities
June 17, 18 – Donkey Creek Festival at the College
July 13 - WyoGives Block Party at the College
Aug 12 – Foundation Golf Tournament
Oct. 6-7 WACT/WCCC meetings – Gillette

Chair Palmer adjourned the meeting at 12:50 p.m.

Submitted by:

Tracy Wasserburger
GCCD Board of Trustees, Secretary

Robert Parker
GCCD Board of Trustees, Chair