



Regular Meeting Minutes

Wednesday, July 13, 2022, 11:30 a.m.

Gillette College Tech Center, Pronghorn Board Room

Trustees Present

Robert Palmer, Chair

Alison Gee, Treasurer

Tracy Wasserburger, Secretary

Nello Williams

Frank Stevens

Administration Present

Janell Oberlander, Interim President

Anne Larsen, Vice President of Administration, Chief Financial Officer

Heidi Gross, Executive Director of the Gillette College Foundation

Dr. Spriggs, Vice President of Academic and Student Affairs

Others Present

Sarah Weerstra, Legal Counsel

Cassia Catterall, Reporter, Gillette News Record

Travis Grubb, Faculty

Marlena Hale, GEAR Up

Ryan Gross, Security State Bank

Jim Stratton, MSHA

Barbara Bonds, via zoom

Deb Bennett, Ferrilli, via zoom

Jeff Wasserburger, Senator

Recorder

Elly Henning

Call to Order Regular Meeting of the Gillette Community College District Board of Trustees

Chair Palmer called the Regular Meeting to order at 11:30 a.m. There was a quorum. Secretary Wasserburger led the pledge.

a. Additions/Deletions to Agenda

a. Tracy requested Executive session minutes from June 15 be added to consent agenda.

Moved by Trustee Williams, seconded by Secretary Wasserburger. Motion passes.

b. Approval of Consent Agenda

Chair Palmer requested a motion to approve the Agenda with addition. Trustee Williams moved, and Trustee Stevens seconded. The motion carried.

Chair Palmer requested a motion to approve the Consent Agenda. Trustee Williams moved, Secretary Wasserburger seconded. The motion carried.



For the Good of the District

SkillsUSA 2022 National Leadership Conference went well. Derrick Kimble was 7th in Job Skill Demo A and our Automated Manufacturing Technology Team placed 5th. All Gillette College competitors earned the SkillsUSA Championships Skills Point Certificate. Under the leadership of Coach Will LaDuke, the Gillette College Rodeo Team had a nice showing at the College National Finals Rodeo.

MSHA Update from Jim Stratton – MSHA State Grant Program was \$10 million this past year. It has changed over the years but it is now a college based program. In Oct. the MSHA employees will transition from NWCCD to GCCD. The grant is used for salaries for 5 full time people, 3 instructors, coordinator, and virtual reality staff. They also charge for classes which funds the rest and operating expenses. Jim has been in this role for 8 years. The college virtual reality program has won awards and the sky is the limit. Local industries are asking for programs to be developed specific to them.

Board Celebrations

Trustee William's granddaughter got married in Billings last weekend. Secretary Wasserburger and Jeff are going to help move their son to Sheridan next week as he joined the Sheridan Orthopedic Group. Her daughter will also start her doctorate program next month.

Community Announcements

The National High School Finals Rodeo is here and using some of the college's equipment.

Organizational Reports

1. President's Report – Dr. Oberlander
 - a. Verizon Innovation Camp started this week with 115 kids involved through Area 59. Ferrilli technology transition report is in packet and Deb is on zoom. There are 2 Ferrilli IT staff on site today and tomorrow for an assessment. Exhibit F is still in negotiations and in a few more weeks it will likely be finalized. Dr. Oberlander is pleased with the progress. Ferrilli is working to bring up a website by the end of the month and social media accounts have fully transitioned and have been rebranded. Marketing continues with TiltShift, and GCCD has picture library from NWCCD. Viewbook is being built for recruiting this fall. 5 year facilities plan and signage is in the works as well.
 - b. Cabinet is working on hiring process and Human Resources Director is working on applications, job descriptions and other processes. A compensation study will be upcoming and the Safety Team will meet next week. Board policy 1000 and 1000.1 and 1000.2 will need to be renewed by Nov. in a workshop.
 - c. Cabinet had a 2 day retreat with the focus of strategic planning and accreditation planning.
 - d. The Phi Theta Kappa national initiative, the CCSmart program, is in the works and will begin marketing soon since Wyoming is 1 of 3 states in the pilot program.
2. Gillette College Advisory Board Update – Vice-Chair Richard Cisneros
 - a. In June the board had a budget workshop and met Dr. Spriggs who is the new liaison. In August the board has a short meeting before the welcome back lunch. The board is planning on doing more town hall meetings throughout the year. Sept. 13, March 9 and one more date TBD. There is still one seat to fill with several prospects.
3. Vice President of Academic and Student Affairs Update – Dr. Spriggs



- a. Dr. Spriggs is working on organizational structure to break down silos and be efficient. Working with directors, deans and chairs. Hopefully by middle of August it will be finalized. Strategic planning and accreditation are also being worked on. Planning in-service activities for faculty and staff to bring everyone together and kick off accreditation participation. Meeting with direct reports and as director groups to integrate more and understand everyone's roles.

Old Business

1. Approval of Warrant – VP Larsen/Legal Counsel Horning
Chair Palmer requests a motion to approve the warrant with Security State Bank for FY23. Trustee Gee moves and Secretary Wasserburger seconds to approve the warrant with Security State Bank for FY23. The motion carries.

New Business

1. Approval of President's Contract
 - a. Secretary Wasserburger and Trustee McGrath worked on this contract and it is very similar to what the interim contract was but they recommend the college buy Dr. Oberlander's personal vehicle outright to be used by the college and extend a 2 year contract for the President. Driving policy, protocols and procedures will be forthcoming.

Chair Palmer requests a motion to approve President Oberlander's contract. Secretary Wasserburger moves and Trustee Stevens seconded the approval of President Oberlander's contract. The motion carries.

2. Vehicle Purchases
 - a. President's Vehicle
 - b. Rodeo Vehicle Lease Buy-Out

Trustee Gee moved to approve the purchase of a vehicle for the President not to exceed \$33,000 and to approve the rodeo vehicle lease buy-out from Northern Wyoming Community College District not to exceed \$33,000, seconded by Trustee Williams. The motion carries.

3. Ratification of Amanda Fiedor, Foundation Board Member – Executive Director Gross
 - a. The board is now full with 17 members. Amanda fulfills Justin Merryman's spot.

Chair Palmer requests a motion to ratify the new Foundation Board member, Amanda Fiedor. Trustee Stevens moves, Trustee Williams seconds the ratification of the appointment of Amanda, Fiedor. The motion carries.

Committee Reports

1. Negotiation Committee report – Chair Palmer
 - a. Things are moving along nicely with facilities and assets and a good healthy dialogue is taking place.
2. Accreditation
 - a. Dr. Oberlander shared that meetings are forthcoming with the Higher Learning Commission.



3. Wyoming Community College Commission – Dr. Oberlander
 - a. Meetings in Riverton next month and at Gillette College in October.
4. Wyoming Association of Community College Trustees – Chair Palmer
 - a. July 13 there was a special board meeting where they approved their budget. Chair Palmer will share the meeting minutes.

Public Comments

(Public comments should be limited to three (3) minutes duration for each agenda items. Please state your name, affiliation, and agenda items to address.)

Senator Wasserburger - He took a tour with Dr. Oberlander and Travis Grubb of the Wyoming Sugar refinery tour with lots of potential for future partnerships.

Upcoming Events/Activities

- August 12 - Foundation Golf Tournament, Bell Nob
- August 17 - One Year Birthday Party Celebration, 5-8 p.m., back patio
- August 22 – Faculty Return
- August 22 - 26 – August In-service Week
- August 23 – Advisory Board Luncheon
- August 24-25 – WACCT/WCCC meetings – Central College in Riverton
- August 28 – Fall Semester Classes Begin
- October 6-7 - WACT/WCCC meetings – Gillette College

Adjourn

Chair Palmer adjourned the meeting at 1:21 p.m.

Submitted by:

A handwritten signature in blue ink that reads "Tracy Wasserburger".

Tracy Wasserburger
GCCD Board of Trustees, Secretary

A handwritten signature in black ink that reads "Robert Palmer".

Robert Palmer
GCCD Board of Trustees, Chair