



### **Regular Meeting Minutes**

Wednesday, Aug. 17, 2022, 11:30 a.m.

Gillette College Tech Center, Pronghorn Board Room

#### **Trustees Present**

Robert Palmer, Chair

Alison Gee, Treasurer

Tracy Wasserburger, Secretary

Nello Williams

Josh McGrath

Frank Stevens

#### **Administration Present**

Dr. Janell Oberlander, President

Anne Larsen, Vice President of Administration, Chief Financial Officer

Heidi Gross, Executive Director of the Gillette College Foundation

Dr. Barry Spriggs, Vice President of Academic and Student Affairs

#### **Others Present**

Dave Horning, Legal Counsel

Cassia Catterall, Reporter, Gillette News Record

Kristyn Percifield, Human Resources Director

Phil Christopherson, ECED

Curtis Burdette, ECED

Kelly Derryberry, Faculty

Renee Collins, IT Director

Jeremy Hayes, Vision 2040

Shannon Stefanick, City of Gillette and Vision 2040

Brandi Harlow, Wyoming Business Council

Danielle Sanders, Staff

#### **Recorder**

Elly Henning

#### **Call to Order Regular Meeting of the Gillette Community College District Board of Trustees**

Chair Palmer called the Regular Meeting to order at 11:30 a.m. There was a quorum. Trustee Williams led the pledge.

- a. Additions/Deletions to Agenda
  - a. Trustee McGrath moved to add the ratification of Exhibit B to new business. Seconded by Trustee Stevens. Motion passes.
  - b. Approval of Consent Agenda

Chair Palmer requested a motion to approve the Agenda with addition. Trustee Gee moved to approve the agenda and consent agenda, and Trustee Williams seconded. The motion carried.



### **For the Good of the District**

Jeremy Hayes with Vision 2040 gave a report on the results of Vision 2040. Support for the college is wide reaching and they received a lot of feedback about expanding to a 4-year degree program at the college.

### **Board Celebrations**

Trustee Williams' grandson started college at Central Arizona. Trustee McGrath congratulated Heidi Gross on her primary win. Trustee Stevens mentioned that several candidates mentioned the college positively in election night comments last night. Happy one year anniversary to the board!!! Dr. Oberlander's daughter was married on Saturday.

### **Community Announcements**

Excellent coverage in the paper lately with the Area 59 guitar that has found a place in Sturgis and the Verizon Innovation camp participants and story. Chair Palmer congratulated all the candidates who put their hat in the ring for the election. Our democracy works and the electoral process is sound and well done.

### **Organizational Reports**

1. President's Report – Dr. Oberlander
  - a. Faculty return to campus on Monday with a week of In-Service. Tuesday is the Advisory Board luncheon.
  - b. The yearly calendar is set and we have several Pronghorn Town Halls and all staff gatherings.
  - c. Childcare Assistance Grant – Almost half of the grant has been spent on 16 parents and 22 children.
  - d. Athletic Director search is ongoing. Jenna Hill will start as Enrollment Specialist. Offers out for 3 faculty positions. Renee Collins was promoted to IT Director. Dr. Oberlander outlined the hiring process going forward and it was reiterated that the Board of Trustees is not part of any hiring of faculty or staff.
  - e. Strategic Planning and accreditation will kick off with working groups during In-Service.
2. Gillette College Advisory Board Update – No update this month.
3. Foundation Report – Director Heidi Gross
  - a. Heidi introduced Danielle Sanders, who started on July 25 as the new Foundation Assistant and Alumni Coordinator. WyoGives raised \$24,202 through 57 donors. The golf tournament had 36 teams with 3 teams on a wait list and a lot of major sponsors. In September the Foundation will host a Pronghorn Partners luncheon to keep past board members and past faculty and staff members connected with the college. A donor Recognition Reception is scheduled for September 29. In the previous fiscal year \$1.84 million raised, \$186,000 in program support was given and \$276,000 in scholarships.

### **Old Business**

No new items.

### **New Business**

1. First reading of Policy 3000.12 – Travel Policy – Dr. Oberlander



- a. This is in conjunction with the approval of the vehicle purchases last month. Procedures will come from the VP Larsen's office and a draft will be presented on the second reading.  
Trustee Stevens moved to approve the first reading of Board Policy 3000.12, seconded by Trustee McGrath. The motion carried.
2. Exhibit B
  - a. Trustee McGrath shared that \$2,893,525 is the payout amount to be paid over 3 fiscal years or paid off sooner if possible, for the transfer of leases. Trustee Gee added that this is a fair settlement for the voters of Campbell County and both colleges. Trustee McGrath added that this agreement allows GCCD to take over as the lessee with the City and County, who still own the buildings. Chair Palmer added that ownership discussions can happen later, being the lease holder comes first.  
Trustee Stevens moved to approve Exhibit B the Memorandum of Understanding Between NWCCD and GCCD as presented, seconded by Trustee Williams. The motion carried.
3. Board Retreat Date
  - a. Oct. 15, 29 and Nov. 12, 19 are date options. A few more mid-week options will be added and sent out via a Doodle poll to Trustees.

### **Committee Reports**

1. Negotiation Committee report – Chair Palmer
  - a. Appreciate the work of the negotiating committee.
2. Accreditation
  - a. Dr. Oberlander shared that she and Dr. Spriggs are working and making significant progress.
3. Wyoming Community College Commission – Dr. Oberlander
  - a. Meeting in Riverton is on Friday Aug. 26 and Dr. Oberlander plans to participate via zoom.
4. Wyoming Association of Community College Trustees – Chair Palmer
  - a. WACCT is not meeting in August but will be meeting on campus in October.

### **Public Comments**

(Public comments should be limited to three (3) minutes duration for each agenda items. Please state your name, affiliation, and agenda items to address.)

### **Upcoming Events/Activities**

August 17 - One Year Birthday Party Celebration, 5-8 p.m., back patio

August 22 – Faculty Return

August 22 - 26 – August In-Service Week

August 23 – Advisory Board Luncheon, 12 p.m., back patio

August 24-25 – WACCT/WCCC meetings – Central College in Riverton

August 29 – Fall Semester Classes Begin

Sept. 13 – Gillette College Advisory Board Quarterly Pronghorn Town Hall, 5:15 p.m., Presentation Hall

October 6-7 - WACT/WCCC meetings – Gillette College



**Adjourn**

Chair Palmer adjourned the meeting at 1:21 p.m.

Submitted by:

A handwritten signature in black ink that reads "Tracy Wasserburger".

Tracy Wasserburger  
GCCD Board of Trustees, Secretary

A handwritten signature in black ink that reads "Robert Palmer".

Robert Palmer  
GCCD Board of Trustees, Chair