



Mission:

Gillette College is dedicated to student and learner success by offering opportunities for academic, technical, and career excellence in a diverse and innovative environment that focuses on community partnerships to ensure access to lifelong quality education and training.

BOARD OF TRUSTEES REGULAR MEETING MINUTES

Wednesday, October 19, 2022

11:30 am

Gillette College Tech Center, Pronghorn Board Room

Trustees Present

Robert Palmer, Chair
Tracy Wasserburger, Secretary
Alison Gee, Treasurer
Nello Williams
Josh McGrath
Larry Smith

Administration Present

Dr. Janell Oberlander, President
Anne Larsen, Vice President of Administration, Chief Financial Officer
Heidi Gross, Executive Director of the Gillette College Foundation
Dr. Barry Spriggs, Vice President of Academic and Student Affairs

Others Present

Dave Horning, Legal Counsel
Brian Worthen, Gillette College Advisory Board Chair
Cassia Catterall, Reporter, Gillette News Record
Kelly Derryberry, Faculty
Skylar Stitt, Faculty
Travis Grubb, Faculty
Ellie Bard, Women's Rodeo
Staheli Adams, Women's Rodeo
Casey Sellers, Assistant Rodeo Coach
Michael Carver, Faculty Senate President
Scott Wyatt

Recorder

Elly Henning

Call to Order Regular Meeting of the Gillette Community College District Board of Trustees

Chair Palmer called the Regular Meeting to order at 11:31 a.m. Trustee Wasserburger led the pledge. There was a quorum. Chair Palmer welcomed Trustee Smith to his first meeting. The room shared a moment of silence for Trustee Oedekoven who passed away this month.

- Additions/Deletions to Agenda
- Approval of the Agenda for Wednesday, October 19, 2022
Trustee McGrath moved to approve the agenda. Trustee Williams seconded. Motion carried.
- Approval of Consent Agenda
Trustee Gee moved to approve the consent agenda. Trustee Wasserburger seconded. Motion carried.

For the Good of the District

Ellie Bard and Staheli Adams, members of the Women's Rodeo team, shared their experience so far this year and the board congratulated them on being first in the region. The teammates are enjoying college and all the competition through the rodeo team and are very appreciative of their coaches, especially Casey Sellers for helping them so much.

Board Celebrations

Alison Gee was nominated for the Woman of Influence in Law award. 2 of Mr. Palmer's children are starting their master's degrees and in their first semester they got all As. The Wasserburger Ranch north of Lusk was named the Certified Angus Beef Ranch of the nation. Trustee Gee's mother, Anne Ochs, won the Women of Influence in Education award. Dr. Oberlander shared thank you notes from Sue Howard for the interview and from the Kiwanis Club for the college's donation to Hunter's Party. Trustee Williams would like to put a donation together for the two wrestlers that were mauled by a grizzly bear. Elly and the Foundation will coordinate funds and send to the Northwest College Foundation. Trustee Stevens' memorial donations have come in and are at \$9,000, at \$10,000 it becomes an endowment.

Community Announcements

ERA drive through candy on Halloween night.

Election

1. Election of Gillette Community College District Vice-Chair – Chair Palmer
Trustee Wasserburger moved to nominate Trustee McGrath for the Vice-Chair position, seconded by Trustee Williams. Motion carried.

Organizational Reports

1. President's Report – Dr. Oberlander
 - a. Scott Wyatt is joining us today from Logan, Utah to visit with the board and help with the upcoming board retreat.
 - b. Every Trustee has a Team Player handout that was developed from a Leadership Retreat this summer, fine tuned at In-Service, and Elly and Heidi narrowed it down to what is before you. This is starting to build our culture.
 - c. We have now been in touch with the US Department of Education to work on getting our financial aid.
 - d. IT has been making great strides. Ellucian will be stood up with a business department module soon. We are starting to build out the website, with a mock up to Cabinet and then the students soon. Multi-factor authentication is now enabled. IT policy will be forthcoming. By the end of October all Gillette College faculty and staff, whether they've transitioned or not, will have a .org email.
 - e. Wyoming Innovation Partnership, Lauren Schoenfeld, visited campus this month.

- f. The first portion of taxes has come in.

Trustee Wasserburger asked how we are doing with the cost breakdown with Ferrilli and the return on investment. The new project leader is helping us be leaps and bounds on a nice trajectory getting to where we need to be. It's a fixed monthly cost that is right in line where Ferrilli said it would be.

2. Gillette College Advisory Board Update – Chair Brian Worthen
 - a. The Advisory Board met and received a great report from Dean Grubb and VP Larsen. The Recruitment Committee is working to replace Trustee Smith and keeping one position open for the Director of Transformation from the EDA grant. At every meeting we discuss what we're hearing from the community. The timeline for accreditation is brought up and we're working on explaining the timeline of that and that it can't happen immediately. Athletics is also mentioned frequently.
3. Gillette College Vice-President of Academic and Student Affairs Report – Dr. Spriggs
 - a. As athletics comes back on-board resident numbers will probably triple and we're examining the organizational structure for Student Affairs. Student life held 24 events in September with 23 scheduled for October. SkillsUSA is in November and students and faculty will attend. Student clubs are up and running and being active. Area 59 continues to do programming within the community. We're working on establishing strategic plans, enrollment plans, marketing plans, residence life plans, and an athletic program for student development. These will all take time but we're starting those conversations.
 - b. The accreditation process is underway with 3 working groups with 50 faculty and staff volunteering to participate with those groups.
 - c. The Athletic Director search is completed. The Enrollment Counselor search has completed as well. The Enrollment Director is going to be posted and the position and name change will be reflected in the new job description.
4. Faculty Senate Update – President Michael Carver
 - a. The Faculty Senate has been working on the constitution and tenure process and there should be proposals sent to Cabinet for review on November 2. The faculty have really appreciated the ability to be allowed to talk about things, have a voice and make proposals. Concerns have been listened to and this year I've felt like I've been listened to more this year than in the past 11 years.

Old Business

1. Second and Final Reading of Policy 4000.11 Infectious Disease Policy – Dr. Oberlander

Trustee Gee moves and Trustee Williams seconds to approve the Second and Final Reading of Board Policy Series 4000.11. Motion carried.

2. GCCD Board Retreat – Dr. Oberlander
 - a. The retreat is coming up on November 4. An assessment will be emailed soon and it needs to be filled out prior to the retreat. Location will be at the Pronghorn Center.
3. BOCHES Partnership – Dr. Oberlander
 - a. Trustee Gee has a conflict of interest because she's the attorney for the school district. Trustee Wasserburger will abstain.

This is to accept the invitation from Campbell County School District to join the existing Board Of Cooperative Higher Education Services and to make a formal request to join the existing Board Of Cooperative Higher Education Services effective July 1, 2023.

Trustee McGrath moves and Trustee Smith seconds the motion to accept the invitation from Campbell County School District to join the existing Board Of Cooperative Higher Education Services and to make a formal request to join the existing Board Of Cooperative Higher Education Services effective July 1, 2023. Trustee Gee and Trustee Wasserburger abstained. Motion carried.

New Business

1. Review draft audited financial statements and audit report – VP Larsen
 - a. The draft of the first audit is in and there were no significant findings. The Foundation isn't audited yet and once they are at the end of November then ours will be in final form and the auditor will report to the Board in December. Payables, receivables and payroll will be in house next month.

Committee Reports

1. Negotiation Committee report – Chair Palmer
 - a. We are waiting to hear back on assignment of leases on county owned facilities.
2. Accreditation – Dr. Oberlander
 - a. Dr. Spriggs discussed this at length already.
3. Wyoming Community College Commission – Dr. Oberlander
 - a. WCCC meeting hosted here at the beginning of the month. Facilities and IT team worked tremendously and everything went very well.
4. Wyoming Association of Community College Trustees – Chair Palmer
 - a. The college was very well showcased during the meeting hosted at Gillette College earlier this month.

Trustee McGrath moved to recess; Trustee Gee seconded. Motion carried. 12:54.

Appointment to fill Board of Trustee Vacancy

1:01 p.m., the board reconvened to meet with interview candidates.

1 p.m. Jed Jensen zoom

1:30 Nick Jessen

2:00 Larry Klaassen

2:30 Jerry Tystad

1. Deliberation of Board Candidates
2. Approval to fill GCCD Board of Trustee Vacancy

Trustee Gee moved to move Teri Anderson forward for consideration, Trustee Wasserburger seconded. A roll call vote was taken.

Trustee Wasserburger, aye
Trustee McGrath, nay
Trustee Gee, aye
Trustee Smith, aye
Trustee Williams, nay
Trustee Palmer, aye

Motion carried.

Public Comments

(Public comments should be limited to three (3) minutes duration for each agenda items. Please state your name, affiliation, and agenda items to address.)

Trustee McGrath moved to adjourn, Trustee Gee seconded. Motion carried. 2:54 p.m.

Upcoming Events/Activities

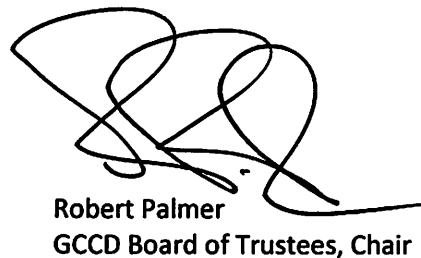
- Oct. 27- Pumpkin Walk/Trunk or Treat, 5:30-7 p.m., Tech Center
- Nov. 3 – Foundation Lecture Series – Wellness, 5:30 p.m. Presentation Hall
- Nov. 4 – Board Retreat, Pronghorn Center
- Nov. 9 – Gillette College Advisory Board Meeting, 7:30 a.m., BN Room
- Nov. 16 - Board of Trustees Meeting, 11:30 a.m., Tech Center Pronghorn Board Room
- Dec. 6 – Christmas at the College, 4:30-6 p.m., Tech Center

Adjourn

Submitted by:



Josh McGrath
GCCD Board of Trustees, Vice Chair



Robert Palmer
GCCD Board of Trustees, Chair