



Mission

Gillette College is dedicated to student and learner success by offering opportunities for academic, technical, and career excellence in a diverse and innovative environment that focuses on community partnerships to ensure access to lifelong quality education and training.

BOARD OF TRUSTEES REGULAR MEETING MINUTES

Wednesday May 17, 2023

11:30 pm

Gillette College Tech Center, Pronghorn Board Room

Trustees Present

Josh McGrath, Vice Chair
Tracy Wasserburger, Secretary
Alison Gee, Treasurer
Nello Williams
Larry Smith
Teri Anderson

Administration Present

Dr. Janell Oberlander, President
Anne Larsen, Vice President of Administrative Services, Chief Financial Officer
Dr. Barry Spriggs, Vice President of Academic and Student Affairs
Heidi Gross, Executive Director of the Gillette College Foundation

Others Present

Dave Horning, Legal Counsel
Richard Cisneros, Gillette College Advisory Board Chair
Cassia Catterall, Reporter, Gillette News Record
Matt Craig, Faculty Senate President
Klancie Britton, Staff
Travis Grubb, Dean of Career and Technical Education
Christina Redman, Faculty
Troy Miller, Faculty
Joe Gingerich, Faculty
Bob Jordan, Community Member
Kylee Lamb, Student, SkillsUSA
Andrew Green, Student, SkillsUSA
Bryanna Kahl, Student, SkillsUSA
Kenneth Stulc, Student, SkillsUSA
Ryan Lewallen, County 17

Recorder

Elly Henning, Executive Assistant

Call to Order

Vice Chair McGrath called the regular meeting to order at 11:30 a.m. Trustee Smith led the pledge. There was a quorum.

- Additions/Deletions to Agenda for Wednesday, May 17, 2023
- Approval of the Agenda for Wednesday, May 17, 2023
- Trustee Smith motioned to approve the agenda, seconded by Trustee Wasserburger. Motion carried.
- Approval of Consent Agenda
 - Minutes of GCCD Regular BOT Meeting held on April 19, 2023
 - Teri Anderson's grandson finished in the top 10, not the top 5 in the math competition.
 - Minutes of GCCD Workshop held on May 11, 2023
 - Minutes of GCCD Special Meeting held on May 11, 2023
 - Executive Session Minutes from April 19 and May 11
 - Staffing Update
 - April 2023 Financials

Trustee Williams moved and Trustee Gee seconded to approve the consent agenda with the friendly amendment from Trustee Anderson to the April 19, 2023 minutes. Motion carried.

For the Good of the District

SkillsUSA Medal Winners

Dr. Oberlander introduced Dean Grubb who introduced Troy Miller (welding), Joe Gingerich (diesel) and Christina Redman (welding) who helped with SkillsUSA as well as several other faculty who are currently at a training. 24 total contestants competed at the state level and Christina will go to nationals in Georgia with the qualifying students. Andrew Green works at American Compressor solutions full-time and he participates in SkillsUSA because it pushes him out of his comfort zone. This is his 3rd year going to nationals. Brynna competed in mechatronics, mechanical electrical. It was the first time that was a competition. Brynna is in the electrical program and was inducted in Phi Theta Kappa. Kylee Lamb participated in job interview and welding and this is her third year competing. She got gold in job interview. She starts at NARM soon. Ken Stulc competed at state and got bronze for the mill and lathe competition. SkillsUSA is a great accolade to put on his resume and he's thankful Tony Giest talked him into joining. It was a challenging competition using aluminum and steel but it was fun to mechanically do it. In total the students brought home 7 golds, 5 silvers and 3 bronze medals at state.

Klancie Britton – Mountain Plains Adult Education Association Award of Excellence Recipient

Dr. Oberlander introduced Klancie Britton. Klancie has been the interim director of Adult Basic Education since December of 2019. The program includes Gillette, Sheridan and Buffalo outreach. Gillette has approximately 2/3 of the students. Students join the program because they are usually seeking high school equivalency. GED and HiSET are the 2 options students have and the curriculum is the same even though they have different brand names. 60 students this fiscal year have graduated through their program with 5-10 more most likely finishing before July. 27 students walked in the commencement ceremony. Counselors, word of mouth, connection to the college, and internet searches are the main ways people find out. Their location within the college campus helps provide a very easy transition for the students who want to pursue college. There is 1 full-time and 1 part-time instructor who teach all the subject matter. In March of 2025 the state grant through NWCCD will come to term. The award she received was because the program has 80% of students enrolled in the Workforce Services program that pays students minimum wage to attend school.

Board Celebrations

Commencement was wonderful. Trustee Williams is going to attend the Indy 500 in a few weeks.

Organizational Reports

1. President's Report - Dr. Oberlander
 - a. Commencement was wonderful, the Pronghorn Center was packed and so much work was done behind the scenes by faculty and staff. The nurse pinning ceremony was also wonderful and about 75% of those students will remain local.
 - b. Last night the City Council approved the purchase of the property for the future Enzi building.
 - c. The Career Day and Career Fair were a success. 200 high school students were on campus and 67 employers had booths.
 - d. We are looking into bringing on some board software to manage meetings and papers and agendas. Trustees should think about what kind of device they would like to use, a tablet or a laptop. Trustee McGrath suggested a software that could be used on a device he already has.
 - e. The new website was reviewed on the big screen and Trustees will take time to go through it on their own as well and get any input to Elly.
2. Gillette College Advisory Board Update - Chair Cisneros
 - a. The advisory board will take the summer off and meet again in August. The SkillsUSA winners also attended their meeting last week. Heidi Gross updated the group on Foundation activities. The industry report was from Angie Laakso regarding healthcare. Staffing is a huge issue. RNs make \$25 an hour, CNAs around \$15 and to make up the shortage they hire traveling nurses to fill the gaps. The traveling staff make \$1700-\$1900 per week and it can go up from there depending on the area. The traveling staff have different and fewer requirements to meet. It is a nationwide issue. Gillette College can help the situation by establishing a journey program and a nurse practitioner program in the future. Building a culture at the college of the pride of being a nurse aside from the wage.
3. Gillette College Vice President of Academic and Student Affairs Update – Dr. Spriggs
 - a. We continue to work on accreditation as well as tightening up our strategic plan. A committee for professional development is in place and there are 35-40 topics in development to discuss with faculty and staff in August. A committee was developed for institutional learning outcomes and assessment. Area 59 is taking sign ups for summer camps and continues to offer community classes. MSHA trained 1,400 people last month. Wyoming Innovation Project funding for CDL and Workforce Development was awarded as well as funding for a nursing simulator and clinical coordinator. The Student Affairs arena is still being reorganized. The Academics side is moving to a dean model and away from department chairs.

Old Business

1. Second and Final Reading, Policy Updates 4000.6, 4000.8, and 5000.7 – President Oberlander
 - a. Trustee Wasserburger moved and Trustee Gee seconded to approve the Second and Final Reading of policy updates to 4000.6, 4000.8, and 5000.7. Motion carried.
2. Second and Final Reading, New Policy 3000.12 – President Oberlander
 - a. Trustee Williams moved and Trustee Anderson seconded to approve the Second and Final Reading of Policy 3000.12. Motion carried.

New Business

1. Academic Program Approvals – Dr. Spriggs
 - a. Trustee Gee would like to see the NWCCD programs that aren't on this list but still offered through NWCCD.
 - b. Trustee Gee moved and Trustee Anderson seconded to approve the Academic Programs as presented. Motion carried.

2. Fiscal Year 23/24 Budget – VP Larsen
 - a. Dr. Oberlander opened it up to any questions or clarifications about the budget. Dr. Oberlander also clarified that library database funds are part of a Wyoming Community College Commission consortium.

Committee Reports

1. Board Education – Trustee Gee
 - a. The book Trusteeship in the Community Colleges, Chapter 3, the Board's Role in Setting and Using Policy, was discussed.
2. Wyoming Community College Commission – Dr. Oberlander
 - a. Dr. Oberlander shared that there are several meetings coming up in the next few weeks. June 7-8 a tuition workshop will be held in Powell.
3. Wyoming Association of Community College Trustees – Trustee Smith and Trustee Williams
 - a. Dr. Oberlander shared that WACCT is hosting ACCT trainings in Casper on June 21 and 22.
4. Accreditation – Dr. Spriggs
 - a. The application of eligibility is still on track to submit next month. By the fall we'll know how much information the Higher Learning Commission may want and if and when GCCD is eligible for the next candidacy phase.

Public Comments

(Public comments should be limited to three (3) minutes duration for each agenda item. Please state your name, affiliation, and agenda items to address.)

Upcoming Events/Activities

May 22 – WACCT Advocacy workshop, Casper

May 23 – JEIC meeting and WACCT Legislative interim reception, Casper

June 7-8, 2023 - WACCT/WCCC Meetings, Northwest College

June 12, 2023 – College National Finals Rodeo Slack Round, Casper

June 20, 2023 – Public Budget Hearing, 5 p.m., Tech Center Board Room

June 21-22 – ACCT Trustee training, Casper

August 11, 2023 – Foundation Golf Tournament

August 24-25, 2023 – WACCT/WCCC Meetings (budgetary approval), Casper College

October 4-5, 2023 - WACCT/WCCC Meetings, Northern Wyoming Community College District

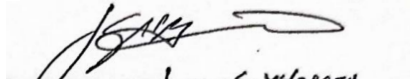
Adjourn

Trustee Gee moved and Trustee Williams seconded to adjourn the meeting. Motion carried. Meeting adjourned at 1:23 p.m.

Submitted by:



Tracy Wasserburger
GCCD Board of Trustees, Secretary



~~Robert Palmer~~ Joshua S. McCORATH
GCCD Board of Trustees, ~~Chair~~ Vice Chair