



#### Mission

Gillette College is dedicated to student and learner success by offering opportunities for academic, technical, and career excellence in a diverse and innovative environment that focuses on community partnerships to ensure access to lifelong quality education and training.

### BOARD OF TRUSTEES REGULAR MEETING MINUTES

Wednesday, June 21, 2023

11:30 a.m.

Gillette College Tech Center, Pronghorn Board Room

#### Trustees Present

Robert Palmer, Chair  
Josh McGrath, Vice Chair  
Alison Ochs-Gee, Treasurer (zoom)  
Tracy Wasserburger, Secretary (zoom)  
Nello Williams  
Larry Smith (zoom)  
Teri Anderson (zoom)

#### Administration Present

Dr. Janell Oberlander, President (zoom)  
Anne Larsen, Vice President of Administrative Services, Chief Financial Officer  
Dr. Barry Spriggs, Vice President of Academic and Student Affairs  
Heidi Gross, Executive Director of the Gillette College Foundation

#### Others Present

Dave Horning, Legal Counsel  
Cassia Catterall, Reporter, Gillette News Record  
Jeff Wasserburger, BOCHES

#### Call to Order

Chair Palmer called the regular meeting to order at 11:36 a.m. Trustee Williams led the pledge. There was a quorum.

- Additions/Deletions to Agenda for Wednesday, June 21, 2023  
Trustee Williams motioned to approve the agenda, seconded by Trustee Smith. Motion carried.
- Approval of the Agenda for Wednesday, June 21, 2023
- Approval of Consent Agenda
  - Minutes of GCCD Regular BOT Meeting held on May 17, 2023
  - Minutes of GCCD Public Hearing on Proposed FY24 Budget held on June 20, 2023
  - Staffing Update
  - May 2023 FinancialsTrustee Anderson moved and Trustee Williams seconded to approve the consent agenda. Motion carried.

#### For the Good of the District

### **Board Celebrations**

The Women's Rodeo Team is 8<sup>th</sup> in the nation and Haiden Thompson won an all-around title. SkillsUSA competitors who qualified for nationals are in Atlanta right now. Chair Palmer shared that it is the first day of summer and the moisture is wonderful. Chair Palmer shared that the grounds of the college look amazing.

### **Organizational Reports**

No organizational reports for the June Board of Trustee meeting.

### **Old Business**

1. 2023-2028 Strategic Plan Approval - Dr. Oberlander
  - a. Dr. Oberlander outlined that this plan started a year ago at the Executive retreat and went through the college councils, the full faculty and staff during professional development in August and January, and to the community for input. Chair Palmer praised the plan and emphasized that it is a living document that will guide the institution for many years. Trustee Smith moved and Trustee Anderson seconded to approve the 2023-2028 Strategic Plan. Motion carried.

### **New Business**

1. Fiscal Year 2024 Budget Approval - Dr. Oberlander
  - a. Trustee McGrath moved to approve the Fiscal Year 2024 budget as well as the resolution to provide income and the expenditure authority resolutions as presented, seconded by Trustee Williams. Motion carried.
2. Approval to Submit Institutional Accreditation Eligibility Application - Dr. Oberlander
  - a. This is the first step in the accreditation process to begin work with the Higher Learning Commission to start the official timeline. Dr. Spriggs added that this process started before he arrived and he took it from there and the entire campus community was part of this process through 3 working groups that put in a lot of time to gather evidence. We will continually compile and work ahead of the timeline to ensure we have what is needed as the process continues. Trustee Williams moved to approve the Submission of Institutional Accreditation Eligibility Application, seconded by Trustee Anderson. Motion carried.

### **Committee Reports**

1. Board Education – Vice-Chair McGrath
  - a. Trustee McGrath went over his findings from the book Trusteeship in the Community Colleges, Chapter 4: Board Accountability and Advocacy.
2. Wyoming Community College Commission – Dr. Oberlander
  - a. Dr. Caldwell announced her retirement at the end of the year and the commission is working on the process to replace her. The tuition workshop was helpful where they discussed the philosophy the WCCC uses to set the tuition for the state community colleges. The WCCC approved Gillette College's 26 programs unanimously with no questions and applause once approved. The Enzi Building passed the Wyoming Community College Commission Capital Construction vote as well.
3. Wyoming Association of Community College Trustees – Trustee Smith
  - a. WACCT is working on their budget. Trustee Smith attended legislative and joint education meetings in Casper as well as in Powell. In August the trustees of the University of Wyoming and the WCCC have set up a meeting and the community college trustees have asked to be part of that as well so they have a voice. Board governance

and training sessions are happening in Casper right now with Trustee Smith and Trustee Anderson attending.

### Public Comments

(Public comments should be limited to three (3) minutes duration for each agenda item. Please state your name, affiliation, and agenda items to address.)

### Upcoming Events/Activities

June 21-22, 2023 – ACCT Trustee training, Casper

July 12, 2023 – WyoGives, Foundation Party, 4-7 p.m. Tech Center

July 19, 2023 – Board of Trustees meeting, 11:30 a.m. Tech Center

August 11, 2023 – Foundation Golf Tournament

August 16, 2023 – Board of Trustees meeting, 11:30 a.m., Tech Center

August 24-25, 2023 – WACCT/WCCC Meetings (budgetary approval), Casper College

October 4-5, 2023 - WACCT/WCCC Meetings, Northern Wyoming Community College District

### Adjourn

Trustee Williams moved to adjourn the meeting, Trustee McGrath seconded. Motion carried. Chair Palmer adjourned the meeting at 12:32 p.m.

Submitted by:



Tracy Wasserburger  
GCCD Board of Trustees, Secretary



Alison Ochs Gee  
GCCD Board of Trustees, Treasurer