



Mission

Gillette College is dedicated to student and learner success by offering opportunities for academic, technical, and career excellence in a diverse and innovative environment that focuses on community partnerships to ensure access to lifelong quality education and training.

BOARD OF TRUSTEES REGULAR MEETING MINUTES

Wednesday September 20, 2023

11:30 a.m.

Gillette College Tech Center, Pronghorn Board Room

Trustees Present

Robert Palmer, Chair
Josh McGrath, Vice Chair
Alison Ochs-Gee, Treasurer
Tracy Wasserburger, Secretary
Nello Williams
Larry Smith
Teri Anderson

Administration Present

Dr. Janell Oberlander, President
Anne Larsen, Vice President of Administrative Services and Chief Financial Officer
Heidi Gross, Executive Director of the Gillette College Foundation
Dr. Barry Spriggs, Vice President of Academic and Student Affairs
Maggie Longo, Executive Director of Marketing and Strategic Communications

Attendees Present

Dave Horning, Legal Counsel
Angela Raber, community member
Bob Jordan, community member
Jeff Wasserburger, BOCHES
Ben Opfar, staff
Matt Craig, faculty
Ashilynn Keetley, student
Miranda Miller, faculty
Kelly Derryberry, faculty
Teresa Stauffer, faculty
Abby Angelos, HD3 Representative
Casey Sellers, rodeo coach
Richard Cisneros, Advisory Board Chair
Sky Stitt, faculty
Joe Gingerich, faculty
John Bear, HD31 Representative
Troy McKeown, SD24 Senator
Holly Galloway, community member



Recorder

Elly Henning, Executive Assistant

Call to Order

Chair Palmer called the meeting to order at 11:30 a.m. Trustee Gee led the pledge. There was a quorum.

- Additions/Deletions to Agenda for Wednesday, September 20, 2023
- Approval of the Agenda for Wednesday, September 20, 2023
Trustee McGrath moved, seconded by Trustee Wasserburger to approve the agenda for Wednesday, September 20, 2023. Motion carried.
- Approval of Consent Agenda
 - Minutes of GCCD Regular BOT Meeting held on August 16, 2023
 - Minutes from GCCD Executive Session held on August 16, 2023
 - Staffing Report
 - Updated discrimination policies per personnel change (1000.0, 4000.0)
 - August 2023 Financials

Trustee Wasserburger asked to clarify that there were no public comments at the last meeting on August 16, 2023. Trustee Gee moved and Trustee Williams seconded to approve the consent agenda for the Regular GCCD BOT Meeting, with Trustee Wasserburger's revision to the August 16, 2023 minutes.

For the Good of the District

PTK Award

Dr. Oberlander presented a 5 year pin to faculty Miranda Finn for being an advisor of Phi Theta Kappa and the chapter here at Gillette College. Miranda shared that she appreciated the support from Dr. Oberlander and mentioned that one of their students won one of 50 awards around the nation this past year. Trustee Anderson was also a PTK advisor when she worked at Gillette College previously.

Recognition of Haiden Thompson – 2023 Rookie of the Year and 2023 All Around National Champion

Haiden joined via zoom after an introduction from rodeo coach Casey Sellers. She shared that she is getting a business degree and that all of her success is due to the support of Gillette College.

Art and Science Student Achievements

A student from Justin Merryman's class (Tanner Gladson) won a huge scholarship.

Good news from the Trustees

Chair Palmer, Trustee Smith and Trustee Anderson were judges at the Booster Club Host Family Dip party for the basketball and rodeo teams. A lot of host families were there and it was wonderful to see the support for the student athletes. Chair Palmer encouraged everyone in attendance to sign up to be Booster Club members and he shared the applications. Trustee Anderson's mother in-law had her 100th birthday. Trustee McGrath shared that the Energy Classic basketball tournament donated the leftover money in their account to the college Booster Club.

Organizational Reports

1. President's Report - Dr. Oberlander



- a. Memory of the 8 run/walk was attended well by volunteers from the college including the men's and women's basketball teams and the Energy City Voices performed publicly for the first time at the event as well.
 - b. The accreditation eligibility interview was held on August 30 and we have received the letter back from Higher Learning Commission which means the time clock has started. Chair Palmer and Trustee Gee congratulated the Administrative Team and the entire institution on the progress with accreditation.
 - c. The Legislative Update was well attended with good information being shared between the local delegation and the Wyoming Association of Community College Trustees.
 - d. Dr. Oberlander was asked to serve as the NJCAA Region 9 presidential representative.
2. Gillette College Advisory Board Report – Chair Cisneros
- a. The Advisory Board is full at 11 members. They had their first meeting last week after a break over the summer. The new Student Senate President, Ashilynn Keetley, came to the meeting to give an update. They are working on a fall Pronghorn Town Hall to get input from the community at large. They are looking at doing a mixer style format instead of a presentation style. They plan to set up stations to cover multiple topics (accreditation, athletics, Enzi building). A finalized date will be forthcoming. The food industry report will be next month.
3. Student Senate Update – President Ashilynn Keetley
- a. Over the summer the Student Senate went to a leadership conference in Louisville. At convocation she had a table with information and met a lot of students. They had 7 candidates run for 4 positions and voting closed last Friday. 115 people voted, a record breaking turnout. Yesterday was Ashilynn's first day of office hours and the officers will be meeting this week to set their priorities for the year.
4. Annual Security and Fire Safety Report Overview – Dr. Oberlander
- a. Dr. Oberlander introduced Ben Opfar, Risk Manager, to give a brief overview of the Clery Act and Title IX. A handout was also reviewed.

Old Business

1. Board of Trustee Retreat and Evaluation – Chair Palmer
 - a. Friday, November 3 is the date and a location will be announced later. Chair Palmer will send out a self-evaluation option for this year. Brad Ebersole will be the facilitator for the retreat and should be reaching out to Trustees to discuss expectations.

New Business

1. Interview with institutional accreditation partner – Dr. Oberlander
The institutional research position is an important position that will be brought forward and hopefully hired and on-site by the end of this fiscal year.
2. Approval of January 2024 – June 2024 Board of Trustee Meeting Schedule per Board Policy 1000.8 – Dr. Oberlander
Trustee Wasserburger moved and Trustee Smith seconded to approve the January 2024 – June 2024 Board of Trustees Meeting schedule. Motion carried.



3. Approval of OnBoard Software – Dr. Oberlander

Chair Palmer asked what devices would be used going forward. Dr. Oberlander stated that trustees can use their own device or the college can provide an Ipad or laptop for trustees. Staff will come back with a final recommendation for the District provided device if that needs to be offered but Trustees can certainly use their own devices if they would like.

Trustee Williams moved and Trustee McGrath seconded to approve moving forward with purchasing the OnBoard software for board use. Motion carried.

Committee Reports

1. Board Education – Trustee Williams

- a. Chapter 7, The Boards Role in Planning and Monitoring was reviewed and the handout was discussed.

2. Accreditation – Dr. Oberlander

- a. Dr. Oberlander shared a visual Accreditation Roadmap as a reminder of what has happened over the past 3 years and what needs to happen going forward to get to full accreditation.

3. Wyoming Community College Commission – Dr. Oberlander

- a. The next meeting is in Sheridan in October. This will be Dr. Caldwell’s last meeting.

Public Comments

(Public comments should be limited to three (3) minutes duration for each agenda item. Please state your name, affiliation, and agenda items to address.)

Bob Jordan, community member, asked if we see any obstacles coming from our campus as far as adding courses as we go through accreditation? Dr. Oberlander responded that until we are fully accredited we shouldn’t bring on any credit bearing new courses but we have several partnerships we’re working on to allow for certificates and other workforce programs that will help in the meantime and that are not credit bearing.

Executive Session - Pursuant to W.S. 16-4-405 (a)(ii)

Proposed Motion

Chair Palmer will request a motion to move into Executive Session to discuss personnel pursuant to Wyoming Statute 16-4-405 (a)(ii).

Trustee Wasserburger moved and Trustee Smith seconded to transition into Executive Session to discuss personnel pursuant to Wyoming Statute 16-4-405 (a)(ii).

Upcoming Events/Activities

September 22, 2023 – First Home Volleyball Game, 6 p.m., Pronghorn Center

September 22, 2023 – Trustee Game Ball Presentation, 6 p.m., Pronghorn Center

September 25, 2023 – Workshop with Gillette College Foundation Board, 5:30 p.m., Tech Center Board Room



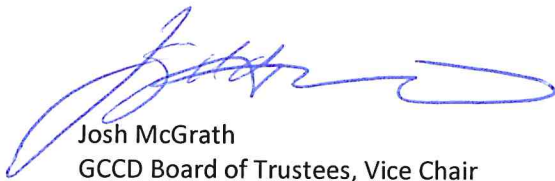
October 4-5, 2023 - WACCT/WCCC Meetings, Northern Wyoming Community College District
October 18, 2023 - Board of Trustees Meeting, 11:30 a.m., Tech Center Board Room
October 19, 2023 – All Faculty & Staff meeting/Accreditation Update, 11:30 a.m., Presentation Hall
November 3, 2023 – Board Retreat
November 15, 2023 - Board of Trustees Meeting, 11:30 a.m., Tech Center Board Room
November 17, 2023 – First Home Women’s and Men’s Basketball Games, 5:30 p.m., Pronghorn Center
November 22-24 – College Closed
December 20, 2023 - Board of Trustees Meeting, 11:30 a.m., Tech Center Board Room
December 22-29 – College Closed

Trustee Smith moved and Trustee Gee seconded to end the executive session and reconvene the public meeting.

Trustee McGrath moved and Trustee Williams seconded to adjourn the meeting at 2:21 p.m.

Adjourn

Submitted by:



Josh McGrath
GCCD Board of Trustees, Vice Chair



Robert Palmer
GCCD Board of Trustees, Chair

