



Regular Board of Trustees Meeting Minutes

Gillette College

May 15, 2024 at 11:30 AM MDT

@ Tech Center, 3251 South 4-J Road

Attendance

Present:

Members: Teri Anderson, Alison Gee, Josh McGrath, Robert Palmer, Larry Smith, Tracy Wasserburger, Nello Williams

Guests: Cassia Catterall, Holly Galloway, Dave Horning, Roger Humphrey

Administration: Elly Henning, Anne Larsen, Maggie Longo, Janell Oberlander, Barry Spriggs

Faculty: Jason Olsen

Staff: Renee Collins, Martin Fashbaugh, Shantel Moore, Brian Yeager

I. Call to Order

 [Motion Agenda 5-15-2024.doc](#)

A. Pledge of Allegiance

Trustee Wasserburger led the pledge.

B. Roll Call

There is a quorum.

C. Additions/Deletions to Agenda for Wednesday, May 15, 2024

Motion:

Chair McGrath will request a motion to approve the Agenda for the Regular GCCD BOT meeting held today, Wednesday, May 15, 2024.

Motion moved by Nello Williams and motion seconded by Teri Anderson. Motion carried.

D. Approval of Consent Agenda

1. Minutes of GCCD Regular BOT Meeting held on April 17, 2024

 [Regular Board of Trustees Meeting Minutes 4-17-2024.pdf](#)

2. Staffing Report

 [Staffing Report 5-9-24.pdf](#)

3. April 2024 Financials

 [Finance Pack April.pdf](#)

4. Executive Session minutes March 20, 2024

Motion:

Chair McGrath requested a motion to approve the Consent Agenda for the Regular GCCD BOT Meeting held today, Wednesday, May 15, 2024.

Motion moved by Tracy Wasserburger and motion seconded by Alison Gee. Motion carried.

II. For the Good of the District

A. Student Spotlight

SkillsUSA Results - Tony Giest reported the results of state SkillsUSA competition where 40 Gillette College students participated. Diesel Tech and high school student John Crump took gold and he will go to Atlanta to compete in Nationals. Kylee Lamb took gold medals in advanced welding and extemporaneous speaking. She won't be able to attend nationals due to her full-time job. The Mechatronics Team will also advance to nationals and the manual mill and Lathe Tyler competitor took silver. Automated manufacturing had 3 silvers and 2 bronze. Nationals are in Atlanta on June 24-28th.

Jason Olsen, biology faculty, shared his 3D printing projects he has worked on through the Innovation Grant he was awarded. He shared 3D skulls, lab supplies, protein models. Students are able to apply their biology knowledge in the 3D world to expand their skills and awareness of the new technology.

Kayla Amos Video - PTK New Century Workforce Pathway Scholar

B. Good News from the Trustees

Trustee Anderson shared that her oldest grandson is graduating from CCHS. Trustee Anderson also congratulated Cassia on finishing her Masters Degree on all her hard work with the News Record and wished her well in her new position with the School District. Trustee Williams has 2 grandkids graduating, one of which is valedictorian at Thunder Basin and one from the University of Wyoming. Trustee Smith said his mother who broke her shoulder a few weeks is already on her way home from Elkhorn Rehabilitation. Trustee Palmer shared that it is Peace Officers Memorial Day. Chair McGrath's daughter graduated from Gillette College last week and will graduate high school as a salutatorian this weekend and then attend the University of Wyoming.

III. Organizational Reports

A. President's Report - Dr. Oberlander

Dr. Oberlander introduced Roger Humphrey to the board as the incoming Director of Institutional Research who will start next month. Commencement on Friday went very well and a huge thank you to Dean Serge on her organization of the ceremony. Our new Registrar will take over the ceremony next year.

This summer we will be onboarding Roger as well as our new Registrar and Director of Financial Aid. We will also be undertaking several IT and building renovations. The RFQ for the Enzi Building is in development. The Foundation fundraising strategy will kick off in July. Both rodeo teams are headed to the College National Finals Rodeo in June.

B. Gillette College Advisory Board Report - Chair Angie Laakso

Chair Laakso shared that Sam Saunders will be joining the Advisory Board and will start in the fall. The Energy Sector report for this month was from Rusty Bell with the Office of Economic Transformation and the work they're doing with carbon recapture, mining infrastructure and reclamation.

C. Executive Director of Marketing and Strategic Communications - Maggie Longo

Maggie shared a report on the last 90 days since her last report. Internal communications have been a main focus with the weekly official email of events and getting everyone to have on brand emails and voice mails. Marketing collateral for Energy City Voices, Fresh Ideas, the Foundation, PTK, MSHA and SkillsUSA and other clubs and organizations has been worked on. Workforce and Community Development has a website that is linked through the GCCD website. The CRM system is a work in progress and should be up and running by the fall recruitment season. Website analytics have continued to grow, in the last 90 days 13,000 people have gone to our website. The commencement webpage had over 2,000 hits and 600 in the last week. The google business page has had 10,000 interactions within the last 6 months. Social media has had 209,000 impressions in the past month. Commencement day with reels and posts got traction with 3,000 unique accounts and 1,000 accounts on Instagram. Visibility is increasing.

D. Cultural Working Group - Brian Yeager

The first rule of the CWG is 100% transparency. The selection of team members was of great importance and we have a great group. The group evaluated the document from D. Stafford and the group has recommended several things: media training, mentoring program, meetings in alternate locations, immediate best practices to name a few. On the horizon is an in person meeting with Cathy Cocks who will work with Cabinet and the CWG.

IV. Old Business

A. President's Evaluation - Chair McGrath

Colleen Allen is sending emails and every trustee needs to be on the lookout for that.

V. New Business

A. Foundation Matching Funds - Dr. Oberlander and Executive Director Gross

 [Foundation letter.pdf](#)

Motion:

Chair McGrath requested a motion to approve matching funds for the Foundation with the purpose of supporting scholarships, program endowments and the Enzi Center for Applied Learning.

Motion moved by Teri Anderson and motion seconded by Robert Palmer. Motion carried.

B. 1st Reading of Policy 3000.5, Alcohol and Drug Policy - Dr. Oberlander

The CDL program requires an Alcohol and Drug Policy. Trustee Gee would like this to go through 2 readings.

 [Policy-3000.5-Alcohol-and-Drugs rev.docx](#)

 [Policy-3000.5-Alcohol-and-Drugs.docx](#)

Motion:

Chair McGrath requested a motion to approve the first reading of Policy 3000.5, Alcohol and Drug Policy.

Motion moved by Robert Palmer and motion seconded by Teri Anderson. Motion carried.

C. Dell Equipment Purchase Approval - Vice President Larsen

This is a budgeted expense.

 [Dell Purchase Request.pdf](#)

Motion:

Chair McGrath requested a motion to approve the use of fiscal year '24 budgeted funds to purchase up to \$335,000 from Dell to provision equipment necessary for classroom technology migration from Sheridan as well as Hardware Lifecycle Replacement Plan equipment.

Motion moved by Nello Williams and motion seconded by Teri Anderson. Motion carried.

VI. Committee Reports

A. WACCT

Trustee Smith reported that WACCT met in Casper last month and the majority of the discussion was about the legislative session and what things came out in favor of the community colleges. They are creating a student awards committee to share information on how the student awards are chosen and they're asking for one volunteer per college. The meeting will be June 5. Erin Taylor's evaluation is starting as well.

B. Finance

The committee has asked for a detailed report of expenditures going forward. Once Ellucian is fully executed the budgeting can be more precise and robust.

VII. Public Comments

VIII. Upcoming Events

- A. June 5, 6, 2024 - WCCC, WACCT Meetings, Central Wyoming College - Casper, WY
- B. June 10, 2024 - College National Finals Rodeo Slack Round Balcony - Ford Wyoming Center, Casper, WY

- C. July 17, 2024 - Board of Trustees Meeting in Wright
- D. June 18, 2024 - Public Budget Hearing, 5 p.m., Tech Center
- E. August 20, 2024 - Welcome Back Lunch Sponsored by the Advisory Board, 12 p.m. Tech Center
- F. August 23, 2024 - Foundation Golf Scramble, Bell Nob Golf Course
- G. August 26, 2024 - Classes Begin

IX. Adjourn

Chair McGrath adjourned the meeting at 12:47 p.m.

