



GUIDE TO LIVING ON CAMPUS

The Guide to Living on Campus is provided to answer some of the questions you may have about on-campus living for the fall and spring semester! The guide includes information about your new living/learning environment, items to bring or leave at home, and information about what you can expect during your stay and what support is available to you.

This addresses many of the questions normally asked of us by students, so refer to it as you need information. If you have a question that is not addressed here, you may call the Campus Life and Housing Office at 307.681.6502.

PLEASE NOTE: Tanner Village does **not** allow for personal refrigerators due to the power restrictions in the buildings. A full size refrigerator is located in the kitchen of each suite as well as a microwave. Tanner Village also does not have power outlets for vehicles for block heaters due to the power restrictions and maintenance concerns of the building.

Room Requests

Housing requests are filled on a space available basis. We make every attempt to honor your request, however, because of limited space, it is not always possible.

IN YOUR ROOM

- Beds
- Bed Frames
- Mattress (Twin XL)

*The bed frames in Tanner Village have the ability to be lofted and de-lofted. Upon arrival to campus, please let us know if you would like help de-lofting your bed and a loft kit.

- Wireless Network Access: Both residence halls have direct network access. An Ethernet network cable (available at the Bookstore) is needed for connectivity. All buildings have wireless internet.

ITEMS TO CONSIDER BRINGING

Please discuss with your roommate so you do not bring duplicate items.

- Floor Lamp (Non-Halogen)
- Bed linens and pillows
- Television/gaming system
- Surge Protectors (must have an on/off switch)
- Personal Toiletries including toilet paper (we do NOT provide toilet paper or paper towels)
- Shower Caddy
- Laundry Supplies (basket, detergent, etc.)
- Hangers
- Waste basket
- Area Rug

- Towels / Washcloths (at least 2 sets)
- Cleaning Supplies (no bleach, products containing bleach, or Carpet Fresh like products)
- First Aid Supplies / Medications
- Kitchen Items- saucepan, cooking utensils, place setting of dishes, pizza pan, etc.
- Fan
- Cloth shower curtain
- Push pins for decorations

WHAT NOT TO BRING

- Air conditioners (including floor models)
- Cooking and heating coils
- Electric blankets
- Kerosene or electric heaters
- Octopus-type electric plugs
- Toaster Ovens/Air-fryer
- Sun lamps and Halogen Lamps
- Electric frying pans/griddles
- Wireless access points
- Fog Machines
- Pets or animals of any kind (they are not allowed in the halls even to visit!!)
- Candles, candle warmers, or incense, wax warmers, including Scentsy Products
- Firearms: they are NEVER ALLOWED in the residence halls or on campus in vehicles

Bicycles

There are bike racks placed around campus, including Tanner Village. Bicycles, hover boards, and other electronic or motorized equipment are prohibited from the residence hall suites/rooms.

Posters

You may hang posters with blue painters tape or tacks **only**. You may not hang decorations or posters with nails or anything else that will leave a large hole in the wall or remove the paint. You are responsible for any damage caused. **DO NOT** apply dry erase boards or full-length mirrors with sticky mounting pads to room doors or walls. The pads leave a residue which ruins the finish on the doors and damages the painted walls. Rooms have towel racks; do not install extra hooks that stick to walls because they rip the wallboard when they come off. **Do not** use screws or nails to install additional shelving, pictures, mirrors, etc., or to attach items to wooden beds. You will be charged for any such damages to your room and its contents.

Smoking

The entire campus is smoke and vape free. This means that you may smoke or vape only in your personal vehicle. The smoke detectors in the rooms are extremely sensitive, and the entire fire alarm system will be activated if any smoke is detected. Persons caught smoking or vaping outside of their personal vehicle will go through the conduct process.

Personal Property

The college assumes NO LEGAL RESPONSIBILITY for the loss of, or damage to, personal property due to insufficient or excessive heat, fire, smoke, water, the elements or action of third persons.

We recommend that you take all expensive items home over winter break (TV, computers, etc.) We also recommend that you record serial numbers on Property Identification Inventories.

Roommate(s)

Living with a roommate is often a new experience for many students. Some of the challenges to sharing a room entail when and how to study, sleep, and share responsibilities. The quality of the relationship you develop with your roommate(s) is a major factor in determining how satisfied you are with college, and it can be an important influence on your academic achievement. The key to establishing a healthy relationship with your roommate(s) is sharing the responsibility and open communication to respect the rights of each other.

AROUND CAMPUS

Student ID Card

Your ID card acts as your access to Tanner Village Suite, Fitness Center, and access to events on campus, so it is important to carry it with you **at all times**.

- Only you are permitted to use it.
- Use of the card by another person will result in disciplinary action. Do NOT give your card to anyone, even friends. This will result in disciplinary action and a fine.
- You must pay \$10 for replacement of the card. New ID cards can be obtained in the Campus Life and Housing Office at Inspiration Hall during normal business hours.

Storage

There is **NO** storage in the residence halls for your personal items.

THE STAFF

Dean of Student Affairs

- Full time administrative professional staff member who oversees the student experience including Campus Life and Housing
- Ensures free, mental health services are provided for students.
- Ensures ADA accommodations for students with disabilities are in place
- Available to discuss problems concerning residence hall life
- Make referrals to community resources

Director of Campus Life and Housing, Coordinator of Campus Life & Housing

- Full time, live-in professional staff members
- Responsible for administering applications, making room assignments, handling disciplinary procedures
- Establishes a community living environment conducive to academic enhancement, cultural appreciation and continuous social development
- Serves as main contacts in residence halls and for students and hall staff
- Ensures hall functions smoothly, and that you derive the greatest benefit from your residential experience.

Resident Assistants are: Interested in being an RA and expanding your leadership abilities? Apply today on gillettecollege.org, RA's receive a benefit of free room and board.

- Carefully selected and trained students who assist in the residential experience
- Assigned to live among the students on their floors and in their buildings
- Prepared to offer you assistance, no matter what form that assistance may take

The Resident Assistant strives to:

- Build community on your wing/floor
- Maintain harmony on your floor
- Promote personal growth for each of you
- Create an atmosphere conducive to your academic endeavors
- Your Resident Assistant will play a significant role in your life as a resident student
- Resident Assistants do NOT transport students

Programming

We believe that our residence hall students need to feel that they matter to others. It is our staff's responsibility to welcome all students and help them feel a true part of their community. Community Builders are certainly an excellent way to begin.

Basic goals of programming are:

- To develop a community
- To provide an emotional outlet
- To involve students in their own learning
- To educate students on independent living

Leadership

It is not too early to think about getting involved in leadership opportunities. You can meet new people, learn a lot and have fun doing it, by getting involved in leadership activities without even leaving the building. Studies show that students do better academically and are more satisfied with their total college experience if they get involved. Leadership includes but is not limited to elected positions, volunteer positions and paid positions.

Some opportunities include:

- GC Student Senate
- Club membership: Active Minds, Student Activity Board, Welding Club, Skills USA, Machine Tool Club, Nursing Club, Creative Writing Club, Post 307, Gaming Club,
- Intramural Nights
- Campus Student Employment

Alcohol, Drugs, and Illegal Substances

Possession or use of these items will be dealt with by the college disciplinary system and/or criminal justice system. Some instances involving alcohol or drugs may result in immediate eviction. All alcohol/drug violations which occur on or off campus will be subject to college discipline. Alcohol bottles and cans for decoration are also banned. Gillette College is a strictly dry campus and use or possession of drugs or alcohol is strictly prohibited.

Animals/Pets

The health and safety of residents is important to the community. Due to concerns for health, safety, sanitation, noise, and humane treatment the only pets permitted in Residential Life facilities include fish, at the discretion of Campus Life and

Housing staff. Pets must be retained in freshwater aquariums that may not exceed 10 gallons in size. Pets and their environment must be properly cared for and maintained. Failure to follow the pet policy may result in your pet privileges being revoked and/or referral to the student conduct process for adjudication. Animals are not permitted to visit or live in the residence halls, with the exception of Service Dogs or Emotional Support Animals who are approved by the Disability Services Office. Residents must provide Disability Services with documentation stating disability diagnosis and the resident's need for an assistive animal. Residents requesting to have an Emotional Support Animal living in on-campus housing must work with the Disability Services Office prior to receiving permission to bring the animal into their living space. Housing must receive approval from Disability Services prior to the resident being accommodated.

Fire Hazards

Prohibited items: Candles, candle warmers, incense, heat lamps, fog machines, and potpourri pots

Weapons

The storage, possession, or use of any firearm or weapon on college property is PROHIBITED; including but not limited to:

Knives with a blade of 4+ inches ~ Guns ~ Bows ~ Paintball Guns ~ Airsoft Guns ~ Nunchucks ~ Air Guns ~ Stun Guns ~ Orbee Guns

Throwing stars ~ Billy clubs ~ Firecrackers ~ Explosives or flammable substances. Hunting equipment must be registered and stored with the College. Contact housing for additional information.

Vehicles

Students who will be parking a vehicle on campus must complete the Vehicle Registration Form found on <https://gillettecollege.erezlife.com>

Office of Campus Life and Housing
Inspiration Hall
Gillette, WY 82718
307.681.6502
Housing@gillettecollege.org

