



Regular Board of Trustees Meeting Minutes

Gillette College

Wednesday, August 21, 2024 at 11:30 AM MDT

@ Tech Center, 3251 South 4-J Road

Attendance

Present:

Members: Teri Anderson, Alison Gee, Josh McGrath, Robert Palmer, Larry Smith, Tracy Wasserburger, Nello Williams

Guests: Susan Monaghan, Jeff Wasserburger

Administration: Heidi Gross, Elly Henning, Roger Humphrey, Anne Larsen, Maggie Longo, Janell Oberlander, Barry Spriggs

Faculty: Beau Corkins

Staff: Renee Collins, Barry Lambson (remote), Janie Rayback

I. Call to Order

Trustee Anderson lead the Pledge of Allegiance.

 [Motion Agenda 8-21-2024.doc](#)

A. Pledge of Allegiance

B. Roll Call

There is a quorum.

C. Additions/Deletions to Agenda for Wednesday, August 21, 2024

Motion:

Chair McGrath requested a motion to approve the Agenda for the Regular GCCD BOT meeting held today, Wednesday August 21, 2024.

Motion moved by Nello Williams and motion seconded by Tracy Wasserburger.

Motion carried.

D. Approval of Consent Agenda

Motion:

Chair McGrath requested a motion to approve the Consent Agenda for the Regular GCCD BOT Meeting held today, Wednesday, August 21, 2024.

Motion moved by Teri Anderson and motion seconded by Alison Gee.

Motion carried.

1. Minutes of GCCD Regular BOT Meeting held on July 17, 2024

 [Regular Board of Trustees Meeting Minutes - DRAFT.pdf](#)

2. Staffing Report

 [Staffing Report 8-5-2024.docx](#)

3. July 2024 Financials

 [Finance Pack July.pdf](#)

II. For the Good of the District

The Camporee Pathfinders presented the college with a plaque for the partnership we had with them during their time in Gillette. At the welcome message this week for Professional Development the campus celebrated the academic achievements of the following staff members: Kilsey Dodson - Masters in Public Administration, Rick Holloman - Associates Degree in Business, Allyssa Molenda - 2nd Associates Degree in Business, Alex Machin - Masters in Business and US Soccer C License, Salena Loveland - Administrative Assistant Certificate, Amanda Hauck - Gillette Area Leadership Institute graduate, Gaylene Boyle - Business AAS Degree, Ashley Corkins - Masters in Business Administration.

A. Beau Corkins Innovation Grant Update

Beau explained that he developed a First Year Seminar course with the Innovation Grant he was awarded. Studies show that a first year seminar is essential for student persistence, retention, sense of belonging and overall success. His pilot course will run in Fall 2025. He is refining the course content with his advisory board over the next year. The trustees praised Beau's enthusiasm and passion for this course.

B. Good News from the Trustees

Trustee Anderson's granddaughter is able to go back to school with no restrictions at all after her brain surgery. Trustee Wasserburger was excited to see the teams practicing on the soccer fields. Trustee Williams said our campus is more beautiful than any other college. Trustee Gee was appointed to represent Wyoming to the Uniform Law Commission.

III. Organizational Reports

A. President's Report - Dr. Oberlander

The Cabinet met and set Focus Areas for the upcoming year and that is one of the handouts on your tables. Accreditation is front of mind as well and we are right on track to submit the next step in December. The ReGroup app information was passed around so Trustees can sign up for the same emergency alerts as staff, faculty and students. The AlertUS system has been installed and the boards and yellow boxes have been installed across campus and have been tested and are in place for use for emergency alerts. The preliminary enrollment numbers as of this morning are 911 and we predict by the time enrollment ends we will be up to 1,500. Professional Development is happening this week, convocation is on Friday, students are moving in and classes begin on Monday.

B. Gillette College Advisory Board Report - Chair Angie Laakso

Chair Laakso did not give a report.

C. Academic/Student Affairs Update - Dr. Spriggs

The major focus of this year is being student centered and making sure faculty and staff have continuing professional development is part of that. Artificial Intelligence is also a subject a

faculty group is taking on to be sure we know how to handle AI for our faculty and students. The Academic Plan and the Enrollment Management Plan are also being operationalized. Curriculum and Assessment Committees are continuing their work. The Workforce and Community Development calendar continues to be tweaked as this program is being built.

D. Athletic Update - Athletic Director Rayback

The rodeo and ag complex has a barn manager and things are going well with Mark Schwenke in that role. A new assistant volleyball coach, Meghan Sands, and two new assistant basketball coaches, Lou Jenkins and Sydney Hansen, have joined the department. 15 student athletes received academic All American honors in the 23/24 season. Approximately 1,430 man hours of community service were racked up by athletic teams last year. 24/25 season updates: 20 rodeo athletes with 12 returners. Men's soccer has 28 athletes, 15 returning. Women's soccer has 23 athletes, 5 returning. Women's basketball has 15 athletes, 6 returning. Men's basketball has 14 athletes, 6 returning. Volleyball has 17 athletes, with 3 returning. Energy City Voices has 16 members, with 6 returning. There are 25 first generation college students among the athletes so far on campus. 46% of men's soccer is first year generation, 35% of women's soccer and 24% of volleyball. 12% of the athlete population are from Campbell County, 19% are from Wyoming, 35% from the region, 34% are the rest of the US and international. The Athletic Strategic Plan is being worked on and marketing and branding continues to improve with the help of Maggie. Trustee Williams brought up having paper programs at games.

E. Accreditation Update - Dr. Spriggs

Our first draft is complete and the second draft is due next week. Roger Humphrey has really aided in this process and we will have a mock interview in October to prepare us and fill in the gaps.

 [08-2024 GCCD Roadway Map Graphic \(1\).pdf](#)

F. Annual Information Technology Report (Policy 3000.30) - Barry Lambson and Renee Collins

Renee Collins went over the presentation highlighting the IT department work over the last year.

 [2024 BOT ITS Annual Report.pdf](#)

IV. Old Business

A. Second Reading of Policy 4000.1 Awarding of Tenure

 [Policy 4000.1 Awarding of Tenure Draft 5.13.2024 redline.docx](#)

Motion:

Chair McGrath requested a motion to approve the Second Reading of Policy 4000.1, Awarding of Tenure.

Motion moved by Robert Palmer and motion seconded by Alison Gee. Motion carried.

V. New Business

A. Review Request for Qualifications on Enzi Building - Vice President Larsen

Vice President Larsen pointed out that on page 5 are the basic qualifications and this RFQ is currently live online. As the interviews take place and things move forward the recommendation will come back to the Trustees for a ratification and an authorization of spending authority.

 [ENZI RFQ TO PUBLIC 08-15-2024.docx](#)

B. Approval of Spending Authority for WIP Phase III Spending - Dr. Oberlander

Motion:

Chair McGrath requested a motion to approve delegating all purchase authority to the Chief Financial Officer for all budgeted CDL Program and WIP Phase III funded equipment that needs to be purchased to fulfill the grant obligations for \$484,687 for Workforce Development and \$82,500 for the Nursing Program.

Motion moved by Nello Williams and motion seconded by Teri Anderson. Motion carried.

VI. Committee Reports

A. Upcoming WACCT Webinar

1. August 22, 2024, 4 p.m. - Wyoming Primary Election Recap

B. Art Committee Appointments

Trustee Smith, Trustee Anderson and Trustee Wasserburger will serve on this committee.

VII. Public Comments

VIII. Upcoming Events

A. August 7 - 26, 2024 - Filing Period for Trustees, Elections Office

B. August 20, 2024 - Host Family Meet & Greet Soccer and Volleyball, 7-8 p.m. - Pronghorn Center

C. August 23, 2024 - Foundation Golf Scramble, Bell Nob Golf Course

D. August 26, 2024 - Classes Begin

E. August 27, 2024 - Community Bridge Lighting Event, 6-8:15 p.m. - Main Building Back Patio

 [2024 Community Bridge Lighting Ceremony8.5x11 Handout.pdf](#)

F. September 4, 2024 - Booster Club Welcome Back, 6-7 p.m. - Soccer Pitch

G. September 5, 2024 - Welcome Back Event for Students and Community, 5:30-8:30 p.m. - Pronghorn Center

- H. September 10, 2024 - Host Family Meet & Greet Rodeo and Basketball, 7-8 p.m. - Pronghorn Center
- I. September 23, 2024 - Accreditation Workshop - Proposed date
- J. October 2-3, 2024 - Wyoming Community College Commission/Wyoming Association of Community College Trustees Meetings - Western Wyoming College
- K. November 8, 2024 - Energy City Voices Fall Festival Performance, 6-8 p.m. - Tech Center

IX. Executive Session per Wyoming Statute 16-4-405(a)(ii)

Motion:

Chair McGrath requested a motion to move into Executive Session per Wyoming Statute 16-4-405(a)(ii)

Motion moved by Tracy Wasserburger and motion seconded by Alison Gee. Motion carried at 1:25 p.m. and Trustees moved out of Executive Session at 1:58 p.m. and took the following action.

Motion:

Chair McGrath requested a motion to approve President Oberlander's new contract with a three-year term.

Motion moved by Alison Gee and motion seconded by Tracy Wasserburger. Motion carried.

X. Adjourn

Chair McGrath adjourned the meeting at 2:02 p.m.

