



Regular Board of Trustees Meeting Minutes

Gillette College

10/16/2024 11:30 AMMDT

@ Tech Center, 3251 South 4-J Road

Attendance

Present:

Members: Teri Anderson, Josh McGrath, Robert Palmer, Larry Smith, Tracy Wasserburger (remote), Nello Williams

Guests: Scott Durgin, Angie Laakso, Susan Monaghan, Brittany Wilson

Administration: Heidi Gross, Elly Henning, Roger Humphrey, Maggie Longo, Janell Oberlander

Faculty: Beau Corkins, Rachele Gingerich, Joe Gingerich, Sky Stitt

Staff: Renee Collins, Martin Fashbaugh, Will LaDuke, Shawn Neary, Sam Rankin, Janie Rayback, Lindsay Wakefield, Marty Woulfe

Absent:

Members: Alison Gee

I. Call to Order

 [Motion Agenda 10-16-2024.doc](#)

A. Pledge of Allegiance

Trustee Smith led the pledge.

B. Roll Call

C. Additions/Deletions to Agenda for Wednesday, October 16, 2024

Motion:

Chair McGrath requested a motion to approve the Agenda for the Regular GCCD BOT meeting held today, Wednesday October 16, 2024.

Motion moved by Nello Williams and motion seconded by Teri Anderson. Motion carried.

D. Approval of Consent Agenda for Wednesday, October 16, 2024

1. Minutes of GCCD Regular BOT Meeting held on September 18, 2024

 [9-18-2024 Regular Board of Trustees Meeting Minutes - DRAFT.pdf](#)

2. Staffing Report

 [Staffing Report 10-7-2024.docx](#)

3. September 2024 Financials

 [Finance Pack September.pdf](#)

Motion:

Chair McGrath requested a motion to approve the Consent Agenda for the Regular GCCD BOT Meeting held today, Wednesday, October 16, 2024.

Motion moved by Robert Palmer and motion seconded by Nello Williams. Trustee Anderson requested a change from 'evasive' to 'invasive' in the previous meetings minutes. Motion carried with the clerical change.

II. For the Good of the District

- A. Faculty of the Month for October (Rachelle Gingerich) - Dean of Health Sciences
Lindsay Wakefield

Dean Wakefield shared the wonderful attributes Rachelle brings to the college and her students. Trustee Wasserburger echoed those sentiments and praised Rachelle's work at the hospital.

- B. Staff of the Month for October (Tyler Buchan) - Director of IT Ms. Renee Collins

Renee Collins introduce Tyler Buchan who is celebrating his one year anniversary working at the college. He is also a Gillette College graduate and he's been instrumental in all of the IT work over the past year.

- C. Student of the Month for October (Jonathan Orellana) - CTE Faculty

Sky Stitt introduced Jonathan and shared that he is one of the best and brightest students and he keeps the faculty on their toes. Jonathan shared a little bit about his story and how he ended up in Gillette and how he loves his current job and the work that he does.

- D. Innovative Educator of the Year Nominee, Dr. Jill Maschio - Dean Martin
Fashbaugh

Dean Fashbaugh shared that he nominated Dr. Maschio because of her innovative ways of using technology in the classroom and utilizing the services at Area 59.

- E. Good News from the Trustees

Chair McGrath praised the new board room TV and how it helps the audience see the same information the trustees see. The Women's Soccer team has their first play off game this Saturday. The Women's Rodeo team currently sits #1 in the nation. Haiden Thompson is also #1 in the women's all around in the nation. Trustee Smith's 9 year old grandson qualified for the rough stock nationals championship and he also won the 9 and under football league. Angie's son was on the golf team that won state for the first time in 41 years. Dr. Oberlander shared that her first grandbaby is going to be a girl.

III. Organizational Reports

- A. President's Report - President Oberlander

The Enzi building and accreditation have been the main areas of focus lately. Meetings have also been happening with Campbell County School District to continue fine tuning our education department and how to better serve our students in that area. Several staff have been at trainings over the past week for professional development. The Foundation continues to work on matching dollars and a home was recently donated to the Foundation and the proceeds going to the Enzi building. Dr. Ochs will be reviewing the eligibility application for HLC and finishing her review by the next board meeting.

B. Gillette College Advisory Board Report - Chair Angie Laakso

Chair Laakso shared the report from Alex Ayers about the state of education. There is a shortage of teachers and Wyoming teacher pay is good but other states are gaining on us in that way. Work life balance is difficult for teachers and national rhetoric around schools has been negative. About 10% of teachers are lost every year due to retirement. Campbell County School District employs around 850 people and is the largest employer in the county.

C. Faculty Senate Report

Gwen Reed was in clinicals and not able to attend but the notes from the previous faculty meetings will be added to the minutes.

"The only report I would have is that right now Faculty Senate has one official member which is the nursing dept. representative and no other dept has representation. We have no officers, so there is no official business being conducted. The Curriculum and Assessment committees set up by Faculty Senate are still active and working."

Chair McGrath said that the trustees value these reports and what they have to say. Trustee Wasserburger said she hopes in the future the faculty will begin presenting again. Chair McGrath requested to have a faculty representative report at the next meeting.

D. Clery and Annual Fire Report - Risk Manager Mr. Ben Opfar

The key data was presented from the 77 page report. There were no Clery reportable crimes in 2023. The report is available online through the college website.

E. Curriculum Committee - Chair Beau Corkins

Chair Corkins shared that the committee is busy as we separate ourselves from NWCCD. They're currently going through the program viability documents for our 26 programs. Any program we bring forward has to be proven that it is needed and not in competition with other community colleges.

F. Artificial Intelligence Taskforce Update - Dean Martin Fashbaugh

Dean Fashbaugh presented the background of how this Taskforce came about and what they are currently working on. Trustees suggested a community class on utilizing AI.

 [AI Taskforce.pdf](#)

G. Pronghorn Athletic Hall of Fame - President Oberlander

This process began before the split and it is back and we are very proud to announce the Pronghorn Athletic Hall of Fame is now in existence for the first time. Athletic Director Rayback shared how much work has gone into developing this. Will LaDuke and Shawn Neary shared that 18 years of inter-collegiate athletics have taken place here so it makes sense to start this Hall of Fame. A press release will be sent out and website will go live to nominate individuals and to learn about the nomination process. Sept. 27, 2025 is the first induction dinner for the inaugural class.

IV. Old Business

A. Enzi Building Update - Facilities Director Marty Woulfe

We've received 9 statements of qualifications and the committee ultimately chose a firm, MOA Architecture. Today we are considering the conceptual design only. Level II of Phase 1 and phase 2 to include the basement and Furniture Fixtures and Equipment for \$558,500. This was budgeted for this fiscal year.

Motion:

Chair McGrath requested a motion to approve the Fee Proposal Letter in the amount of \$558,500 by MOA Architecture, subject to and contingent upon the negotiation of a final form of agreement to include Level II Phase 1 and Phase 2 to include the basement and Furniture Fixtures and Equipment.

Motion moved by Nello Williams and motion seconded by Teri Anderson. Motion carried.

B. Board Evaluation and Retreat - Chair McGrath

This afternoon the board evaluation will be sent out for Trustees to fill out. December 5th with Ken Burke is the day for the Trustee retreat.

V. New Business

A. Preliminary Audit Review - Ms. Brittany Wilson, MHP


Brittany highlighted that they will be issuing a clean opinion on the financial statements.

 [2024 Gillette Community College District Audit Committee Report, draft 10-11-2024.pdf](#)

 [2024 Gillette Community College District Financial and Compliance Report, draft 10-11-2024.pdf](#)

B. Contract for Grant Writing Services - Vice President Larsen

The budget included a grant writer and after an extensive search we were not finding an individual that met all of our qualifications but a grant writing service did meet all of the qualifications so we would like to enter a 2 year agreement with them. They will handle the complete life cycle of the grant, award management and compliance.

 [Professional Services Agreement - Community Centered Consulting LLC \(changes tracked\) \(004\).pdf](#)

Motion:

Chair McGrath requested a motion to approve the 2 year professional services agreement with Community Centered Consulting in the amount of \$4,166.66 per month.

Motion moved by Robert Palmer and motion seconded by Larry Smith. Motion carried.

C. Pronghorn Center Sponsorships - President Oberlander

President Oberlander that some of the Pronghorn Center sponsorship contracts are ending. The Booster Club would like permission to offer the scoreboard sponsorship to Pinnacle Bank, who currently holds that contract for 5 years for \$60,000, since they have first right of refusal. The digital scoreboard is on a 5 year contract for \$15,000 on each side and they would like to offer it to White's Frontier or Energy Motors who has first right of refusal. If either of those businesses do not renew there would be a 5% increase to pay for new artwork for whichever business does sponsor.

Motion:

Chair McGrath requested a motion to approve the Pronghorn Center sponsorships for the signs currently in place for the scoreboard at \$60,000 and \$15,000 on each side of the video board with a 5% increase if those contracts are not renewed.

Motion moved by Nello Williams and motion seconded by Larry Smith. Motion carried.

VI. Committee Reports

A. WACCT

Trustee Smith shared that the Wyoming's Future Student Award will be during the legislative breakfast instead of the evening reception like in the past. February 7th is the breakfast and everyone is invited. WACCT sent a letter to the Wyoming Community College Commission in support of not increasing tuition. The WIP Phase II report is out and WACCT will be showcasing how WIP has worked for Wyoming at the national convention. Tax relief is still an issue for community colleges.

B. Art Committee

Trustee Wasserburger shared that the committee has met and have received a positive response from a local artist who will present a proposal for the wall. 2 other artists were also contacted but it wasn't a project they were interested in at this time. Potentially one more proposal will be coming for input at the November meeting.

VII. Public Comments

VIII. Upcoming Events

- A. October 21, 2024 - Student Senate and Trustee Dinner, 6:30 p.m. - Tech Center Board Room
- B. October 24, 2024 - Treat Street, 5:30 - 8 p.m. - Tech Center
- C. November 8, 2024 - Energy City Voices Fall Festival Performance, 6 - 8 p.m. - Tech Center

- D. November 15, 2024 - PTK Adult Spelling Bee, 7 p.m. - Main Building Commons
- E. December 3, 2024 - Christmas at the College, 4:30 - 6 p.m. - Tech Center

IX. Adjourn

Motion:

Chair McGrath requested a motion to adjourn the meeting.

Motion moved by Nello Williams and motion seconded by Larry Smith. Motion carried.

